  

Project Nr. 2018-1-LV01-KA229-046952

**«Effective e-Learning System Based on Digital Competences»**

**C3 Short-term exchanges of groups of pupils meeting** **in Katerini, Greece**

**PROJECT MEETING EVALUATION FORM (TEACHERS)**

Please fill the following:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No.** | 1. **Meeting Organization**
 | **1** **VERY LOW** | **2****Low** | **3****Medium** | **4****High** | **5****Very High** |
| **1.1** | Information (about travel, accommodation, etc) received before the meeting by the host partner |  |  |  |  |  |
| **1.2** | General organization during the meeting |  |  |  |  |  |
| **1.3** | Duration and timing of the meeting |  |  |  |  |  |
| **1.4** | Domestic arrangements (accommodation, meal, transportation, etc.) |  |  |  |  |  |
| **1.5** | Any other comments for the future:  |
|  |
| **No.** | 1. **Meeting Contents**
 | **1** **VERY LOW** | **2****Low** | **3****Medium** | **4****High** | **5****Very High** |
| **2.1** | The subjects discussed were relevant |  |  |  |  |  |
| **2.2** | The activities were relevant |  |  |  |  |  |
| **2.3** | Balance between different type of activities (work session, social and cultural events, team building, free time, etc.) realistic timescales |  |  |  |  |  |
| **2.4** | The meeting fulfilled the established objectives |  |  |  |  |  |
| **2.5** | The meeting fulfilled my personal expectations |  |  |  |  |  |
| **2.6** | What activities did you find most useful? What activities did you find less useful? |
| **No.** | 1. **Management and Coordination**
 | **1** **VERY LOW** | **2****Low** | **3****Medium** | **4****High** | **5****Very High** |
| **3.1** | The information (tasks, materials for the meeting, etc.) received before the meeting from the coordinator |  |  |  |  |  |
| **3.2** | The coordinator facilitate understanding of the objectives and work plan for the next period |  |  |  |  |  |
| **3.3** | The coordinator facilitates communication and collaboration between partners. Everyone was encouraged to contribute to discussion. |  |  |  |  |  |
| **3.4** | The coordinator organized well the time for work meetings and cultural events  |  |  |  |  |  |

|  |  |  |  |  |  |  |
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| **No.** | 1. **General Impression**
 | **1** **VERY LOW** | **2****Low** | **3****Medium** | **4****High** | **5****Very High** |
| **4.1** | My general impression for this meeting is…. |  |  |  |  |  |

|  |
| --- |
| **6. What will you take home with you? Tick….** |
| Good memories from hosting town/country |  |
| New ideas and inspiration for future work |  |
| New contacts/friends |  |
| New partners/ideas for future project/activities |  |
| New knowledge/information about other European people  |  |
| Good atmosphere |  |
| New ideas for implanting and coordinating European projects |  |
| Motivation for European projects |  |
| Useful discussion/information/exchange of experience, ideas, methods |  |